



Technology Relocation Services

Maintaining control of your personnel and technology is key to controlling costs and managing business requirements.

Align's Relocation professionals have helped many of the world's leading firms successfully relocate, upgrade, buildout and manage change in their technology infrastructure. From data centers to office environments, our 20+ track record ensures your relocation will be completed on time, and on budget.



OFFICE AND TRADING RELOCATIONS

Relocating technology in today's mission critical environments requires experienced project managers and resources, highly developed tools, and relentless attention to detail. Align provides comprehensive technology relocation solutions for the many physical and technical challenges that arise when planning a relocation or expansion.

Expect a seamless transition to your new environment with our Relocation Services.

We deliver this and more by offering you a total project management solution that includes:

- Strategic planning
- Evaluating existing and future requirements
- Facilities planning and design coordination
- Project plan and budget development
- Recommending actions and solutions
- Implementation and installation
- Relocation management and post-cut-over support

Align offers flexibility, excellent reaction time and on-staff experts to manage every phase of the project. For more than 20 years successful businesses have known to turn to Align when they're relocating.



MOVE, ADD, CHANGE [MAC]

Align provides a central process for managing moves, adds, and changes (MAC). Whether companies are expanding, contracting or restacking personnel, our MAC team assists by managing the change requests, coordinating the churn and controlling costs. Efficiencies are gained when a focused group manages the process and acts as a point of contact for all user and technology moves.

The right team to provide an efficient process

Our MAC team gathers user requirements and acts as the coordinator between the technology teams, facilities groups and the users relocating.

- **Liaison with IT groups** – Align carries out a complete hardware inventory and can disseminate voice and network connectivity information to the cable infrastructure, network, market data and desktop teams.
- **Liaison with Facilities** – Our team develops space plan scenarios, creates floorplans, associates names to desks, acts as a mover liaison and manages the coordination process.
- **Liaison with business units** – Align understands the importance of headcount, dependencies of groups within departments, shared equipment and the phasing of the moves.
- **Communication Liaison** – Our team acts as a single point of contact and a single source of information for all groups involved with the relocation process.

In addition to the core relocation services we offer expertise in implementation and management.



CABLING INFRASTRUCTURE DESIGN AND CAD

Cable Infrastructure is of critical importance for today's distributed computing – as the “circulatory” system that interconnects data centers and network elements – a poor cable design can have a significant impact on network speed and performance.

Align has more than 20 years experience designing and deploying advanced distributed cabling infrastructure.

Our BICSI-certified Registered Communication Distribution Designers (RCDDs) follow best-practices and utilize advanced CAD tools to address the needs of today, while designing for the growth of tomorrow.

- Category 5e, 6, 6A cabling
- Horizontal and backbone
- Distribution area racks and cabinets
- Cable tray, supports and pathways
- Multimode and single mode optical fiber
- Coax & copper
- Audio visual and security

Align's engineers offer superior knowledge and expertise for new site construction, facility consolidations or expansions within its existing locations. Years of experience working with building management, architects, trades, telecom carriers and information technology (IT) vendors enable us to design a reliable, flexible and secure infrastructure. We look at all interdependencies - high-bandwidth accessibility, redundant pathways, dual riser systems and electrical and mechanical building systems - to ensure that the design meets business objectives and is scalable for future growth.



PROJECT MANAGEMENT OFFICE [PMO]

Align's Project Management Office (PMO) enables businesses to evaluate your ongoing list of technology initiatives and resource constraints, and build a results-oriented plan. Align can set priorities and implement a PMO, which guarantees the on-time completion of tasks and manages tight budgets with uninterrupted business activity.

Our PMO solution injects project management best practices across an enterprise by balancing competing internal and external demands.

Our Project Management Office can help you

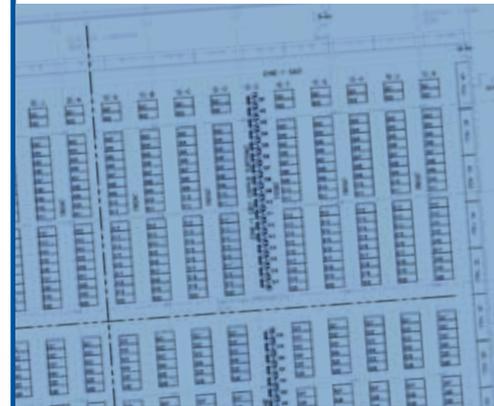
- Establish best practices for projects across your enterprise
- Unite your company's constituencies with a single point of contact
- Map resources to the right projects so that teams can work more productively



EMPOWER IT | **RELOCATE IT** | INTEGRATE IT | MANAGE IT

Today's leading firms turn to Align time and again with their toughest IT challenges because we understand their business, develop complete solutions, implement them from top to bottom, and finish mission-critical projects on budget and on time.

©2009 Align Communications Inc.



CASE STUDIES

Global Financial Services Firm

Since 1995 Align has assisted this client with technology relocation services for three New York sites affecting 3,500 personnel.

Recent projects include the build-out of new Manhattan headquarters, the moving of a division into its Boston offices, as well as the restructuring and relocation of one of its Finance Groups in New York. Align also assisted with the build-out and move coordination of two floors in New York City with ongoing responsibilities including close interaction with the service center (help desk) to filter all Move, Add and Change (MAC) requests.

Leading Energy Trader

Align managed the infrastructure and equipment room design while relocating 82 trading positions and 100 executive and administrative staff. Align also provided the network infrastructure design and implementation, server deployment and the implementation of an EMC storage area network.

CONTACT:

Tom Weber | +1 212 207-2699
tweber@align.com | www.align.com

55 Broad Street | 6th Floor
New York, NY 10004